

## OFFICIAL NOTICE OF HECK PARISH COUNCIL MEETING

An ordinary meeting of Heck Parish Council will be held on Tuesday 23<sup>rd</sup> February 2016 at 7pm in the Great Heck Parish Room

Clerk: Mrs FMA Farman. Three Greens. The Green. Gateforth. YO8 9LF  
Telephone: 01757 228 325 E-mail: [parish.councilmaf@yahoo.com](mailto:parish.councilmaf@yahoo.com)

Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960.

**Press and public may not speak when the council is in session.**

- Any elector (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council. These concerns and questions **must** be written and received by the Clerk **5 days before the meeting**.
- Listeners' comments will be taken at agenda item **021602**
- Comments on agenda items will be taken first with a time restriction of 15 minutes' maximum.
- Listeners may also speak at agenda item **021612** at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors and visitors to sign the attendance book.

### Agenda items

#### 021601. Welcome

- i. Chairman to welcome councillors and visitors to the meeting; remind visitors when comments may be made and that proceedings must not be interrupted when the council is in session.
- ii. Presentation from Cllr C Fox

#### 021602. Public Forum

- i. To receive comments on agenda items and matters of community interest from electors present ***For information only; clerk to note comments; no discussion between councillors and electors***
- ii. To receive and discuss any correspondence from residents, letter or email. ***Information only***

### Start of council meeting

#### 021603. Apologies

- To receive councillors' apologies and reasons for absence; to **resolve** whether or not to accept the reasons

#### 021604. Minutes of previous meeting

- i. Councillors to discuss and resolve whether or not to accept the minutes of 5 Jan as an accurate record
- ii. Chairman to sign minutes if accepted

#### 021605. Reports.

- i. Chairman – activities since the previous meeting
- ii. County Councillor

- iii. District Councillor
- iv. Any other representatives – Police, Nuisance Committee etc
  - a. Police newsletter – emailed to clerk

**021606. RFO's report on current balances and payments**

a) Current balances

- £9,655.0236 – community account balance as at 29 January 2016 (next statement due end Feb)
- £1,872.76 – savings account balance as at 31<sup>st</sup> Dec 2015 (quarterly statements; includes 33p interest)

b) Payments made since last meeting – none made.

c) Payments to be made at this meeting

- i. £56.37 – Clerking for February; (includes £13 for use of home as office)
- ii. £56.37 – Clerking for March; (includes £13 for use of home as office)
- iii. Invoices received since agenda preparation:

d) Payments received since the last meeting – none received at agenda preparation

e) Council to **resolve** whether or not to accept the report and payments

f) Council to receive information re new external audit options, discuss and **resolve** which to accept.

g) Council to discuss and resolve who to ask to carry out the internal audit for the year ending 31.03.2015

**021607. Garage removal and tidying of outdoor area**

- Council to discuss current situation and **resolve** next action

**021608. Brocklesby's**

- Council to discuss any information received since Jan meeting and **resolve** any necessary action

**021609. Stobart's**

- Council to receive any further information re HGV parking and movement proposals, discuss action already taken and **resolve** any further action

**021610. Website**

- Council to discuss need for council website and **resolve** who to ask to set it up

**021611. Pedestrian crossing**

- To discuss need, siting and **resolve** next action steps.

**021612. Planning**

- a. Applications received – to discuss and agree observations on any applications received
- b. Decisions – to receive and discuss any received
- c. Update – to receive any updates on current issues

**021613.a). Correspondence received since last meeting. *For information only unless otherwise stated***

- i. Clerks and Councils Direct – magazine for circulation
- ii. YLCA – information re external audit arrangements; (dealt with at 021606 f.)
- iii. Involved – AVS newsletter for circulation
- b)** Correspondence received since agenda preparation – council to discuss and **resolve** any necessary action

**021614. Action taken since last meeting under clerk's delegated powers**

- i. Land Registry contacted re ownership of field behind the church
- ii. Apology sent re lack of notice for hedge cutting

- iii. Highways contacted re railway bridge and possibility of pedestrian crossing
- iv. Conditions checked re lorry movements
- v. Nursery written to re parents driving out without looking

**021615. a) Councillors' Forum**

- To take any urgent points of community interest and/or concern from councillors and **resolve** any action
- b) Items for the next agenda**
- To take any points from councillors for inclusion on the next agenda

**021616. To receive any further comments on the meeting from electors present**

**021617. Date, time and place of next meeting**

- Council to agree date, time and place of next meeting

**021618. Closure of meeting.**

Signed. *F M A Farman* Clerk to Heck Parish Council Date: 10<sup>th</sup> February 2016

**On-going issues – (Council may make decisions on any of the below items if deemed necessary)**

- Traffic problems at Long Lane and over railway bridge
- Noise and dust problems from industries on Pollington airfield
- Flooding under Long Lane motorway bridge
- Horses being exercised on the play area
- Problems associated with lack of pedestrian crossing at Long Lane for access to play area