

# HECK PARISH COUNCIL

## OFFICIAL NOTICE OF HECK PARISH COUNCIL ORDINARY MEETING AND AGENDA TO BE HELD ON TUESDAY 6<sup>th</sup> SEPTEMBER 2016, 19.00, HECK PARISH ROOM

Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, section 1; amended by Local Government Act 1972, section 100.

Clerk/RFO: Mrs FMA Farman. Three Greens. The Green. Gateforth. YO8 9LF  
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**Press and public may not speak when the council is in session.**

- Any parishioner is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council. Concerns/questions **must** be in writing and received by the Clerk **5 days before the meeting**.
- Listeners' comments will be taken at agenda item **091603**
- Comments relating to matters on the agenda will be taken first; the time for this is restricted to 15 min max.
- Listeners may also speak at agenda item **091619** at the end of the meeting, for information only.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors are reminded to declare any interest in agenda items at the appropriate time.
- Councillors, public and press present to sign attendance book.

### Agenda items

#### **091601. Welcome**

- Chairman to welcome all present to the meeting

#### **091602. Apologies**

- To receive apologies, consider reasons and **resolve** whether or not to accept reasons

#### **091603. Public Forum:**

- To receive comments from electors on any agenda items. *Information only; clerk to take notes*
- To receive written comments, hard copy or email, from residents. *Information only.*

#### **091604. Minutes of 28<sup>th</sup> June meeting:**

- To discuss and **resolve** whether or not to accept as a true record. Chairman to sign accepted minutes

#### **091605. To receive reports, for information only, from:**

- Chairman
- District Councillor
- County Councillor
- Police
- Other representatives

**091606. Parish Room outside area:**

- To discuss works carried out; **resolve** response to Groundwork Trust; **resolve** care of planters

**091607. Defibrillator:**

- To receive report re progress on defibrillator and obtaining a grant. Council to discuss suitable sites and **resolve** any possible further action.

**091608. Website:**

- To discuss one person taking responsibility for entering items and **resolve** any further action

**091609. 'Welcome to Heck' signs:**

- Council to discuss request for brick signs at the three entrances to the village and **resolve** any further action.

**091610. Parish field:**

- To discuss response from farm owner and **resolve** further action
- To discuss letter from Balne parish council and **resolve** next steps of action

**091611. Environment Agency:**

- To discuss current situation re remaining waste and **resolve** action

**091612. Stobart's:**

- To discuss recent developments and **resolve** action

**091613. RFO's report on closing balances and payments**

a) Current balances

- 1 Community Account balance as at 30 June 2016; no. 136. £6,312.27
- 2 Savings Account balance as at 30 June 2016; sheet no.51. £1,873.41 (includes 33p interest)

b) Payments made since 30<sup>th</sup> June meeting: -

- £ 95.00 – Grass cutting;
- £ 61.74 – Clerking – July

Cheque no.  
100274  
100275

c). Payments received: -

- £160.00 – rent for use of parish Room – EU referendum
- £716.11 – VAT refund
- £ 10.00 – garden rent

d). Payments to be made:

- £61.74 – Clerking for August
- £95.00 – Grass cutting
- £71.00 – field rent – Balne's share

f). Any payment requests received since agenda preparation

- g). Council to **resolve** whether or not to accept the report and **make** the payments listed above, including any received since the agenda publication

**091614. Planning.**

- Planning Applications – discuss and **resolve** comments on application no. 2016/0963/FUL. Alt ref. 8/3/108B/PA. Retrospective application for erection of two extensions to existing joiners workshop. Walnut Tree House, Main Street; and any received since agenda prep.
- Planning decisions – none received at agenda preparation

- iii. Planning updates – to receive any planning updates

**Correspondence received since last meeting.** *For information only unless stated otherwise.*

- i. News: - AVS newsletter for circulation
- ii. AON: - Information re Insurance Act
- iii. SDC – request to book parish room for NYCC election on Thursday 4 May 2017
- iv. Balne parish council – parish field
- v. Clerks and Councils Direct: - magazine for circulation
- vi. Pensions Regulator: - Automatic Enrolment – acknowledgement of declaration of compliance
- vii. CEF-Southern: - Poster for display

**091615. Action taken since last meeting.** *For information only.*

- i. Planning comments written and submitted
- ii. Letter sent re possible drainage at parish field
- iii. Balne PC contacted re parish field
- iv. Land Registry contacted
- v. Cllr JW completed purchase of pictorial sign
- vi. Cllr CB completed grant application for defibrillator
- vii. Blocked drains at railway bridge reported

**091616. Councillors' Forum:**

- Councillors to raise any matters of concern or interest. No decisions can be taken on any matters raised

**091617. Items for the next agenda:**

- To take suggestions from councillors for inclusion on the next agenda

**091618. To receive further comments from members of public.** *Information only clerk to note comments*

**091619. To confirm date, time and place of next meeting.**

**091620. Closure of meeting**

Signed: *F M A Farman* Date: 29<sup>th</sup> August 2016. Clerk and RFO to Heck Parish Council

**On-going issues - decisions may be taken by council on any of the below items**

- Operations on Pollington Airfield
- Flooding
- Traffic using Long Lane and state of Long Lane
- State of railway bridge