

HECK PARISH COUNCIL

Chairman: Cllr L Watkinson-Teo

Locum Clerk: Mrs F M A Farman. Three Greens. The Green. Gateforth. YO8 9LF

Tel: 01757 228 325. E-mail: parish.councilfmaf@yahoo.com

Notice of Heck Annual Parish Meeting to be held on Tuesday 22 May 2018 in the Parish Room, Great Heck at 19:00.

Any elector is entitled to attend this meeting and raise any concerns or questions they may have about the parish with the Parish Council. These concerns and questions **must** be written, letter or email, and received by the Clerk **5 days before the meeting**.

Clerk to make note of names of parishioners attending the meeting.

Agenda

Pre-meeting. Attendance book – all present to sign attendance book

APM1801. Election of person to chair the Annual Parish Meeting – if the current Chairman or vice-chairman of the parish council is not in attendance.

APM1802. Chairman to welcome councillors and members of the public.

APM1803. Apologies

APM1804. Minutes of previous APM

- Council to **resolve** accuracy; Chairman to sign if accepted as accurate.

APM1805. To receive report of parish council activities since last APM. –

- To be given by the current chairman, if present, or vice-chairman or a councillor.

APM1806. To receive electors' comments about the report. –

- For information only. Clerk to note comments. This is not a question and answer session and residents' comments should comment only on the content of the report.

APM1807. Electors present at meeting to raise any queries previously given to the clerk

- For information; the parish council to take note of any points raised for possible future action

APM1808. Closure of APM.

Signed: *L Watkinson-Teo*. Chairman. Date: 14th May 2018.