

HECK PARISH COUNCIL

OFFICIAL NOTICE OF HECK PARISH COUNCIL MEETING AND AGENDA TO BE HELD ON TUESDAY 4 SEPT 2018 at 19.00 in HECK PARISH ROOM

Parish Councillors: You are hereby summoned to attend the Meeting of Heck Parish Council on Tuesday 4 September 2018 at 19:00 hours in Heck Parish Room. If you are unable to attend please let the clerk know least three clear days in advance of the meeting and give reasons for your absence. *F M A Farman. 27.08.2018*

Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, section 1; amended by Local Government Act 1972, section 100.

Locum Clerk/RFO: Mrs FMA Farman. Three Greens. The Green. Gateforth. YO8 9LF
Telephone: 01757 228 325. E-mail: heckparishcouncil@outlook.com

Press and public may not speak when the council is in session.

- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council. These concerns and questions **must** be in writing and received by the Clerk **5 days before the meeting**.
- Listeners' comments will be taken at agenda item **091803**
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted to 15 minutes maximum.
- Listeners may also speak at agenda item **091817** at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors are reminded to declare any interest in agenda items at the appropriate time.
- Councillors, public and press present to sign attendance book.

Agenda items

091801. Welcome

- Chairman to welcome all present to the meeting

091802. Apologies

- To receive apologies, consider reasons and **resolve** whether to accept the reasons given

091803. Public Forum:

- To receive comments from electors on any agenda items. *Information only; clerk to take notes*

091804. Minutes of last meeting:

- To discuss and **resolve** whether or not to accept as a true record. Chairman to sign accepted minutes

091805. To receive reports, for information only, from:

- a) District Councillor

- b) County Councillor
- c) Police – items stolen from property in Great Heck
- d) Other representatives

091806. Planning:

- 1. Applications – to discuss and **resolve** comments on any applications received
- 2. Decisions – to receive any decisions
- 3. Updates – to receive updates on any planning matters/issues of concern and **resolve** any necessary action
 - i. Kelkay proposals.
 - ii. Dean Transport.

091807. Clerk:

- Locum clerk to hand over laptop and current documents.

091808. General Data Protection Regulations (GDPR):

- To receive report on latest requirements; discuss and **resolve** acceptance of privacy and contact notices (previously circulated to Cllrs)

091809. Litter Pick:

- Chairman to report on recent litter pick. Council to discuss and **resolve** any further action

091810. Heck Ladies Group:

- Chairman to report on any further ideas raised; council to discuss and **resolve** further action.

091811. Defibrillator training:

- To receive report from Cllr CB; discuss and **resolve** any further necessary action

091812. RFO's report on closing balances; payments; preparation of accounts for audit

a) Current balances

- 1 Community Account balance - £6,107.04; July 31st statement no. 161

b) Payments made since 3 July 2018: -

Cheque no.

None made

c) Payments to be made at this meeting

- i. £153.52 – Clerking-August

100345

d). Payments received: -

- i. £24.00 – garden rent x 2

e) Any payment requests received since agenda preparation

f) Acceptance of report – Council to **resolve** whether or not to accept the report and **make** the payments listed above, including any received since the agenda publication

091613. Correspondence received since last meeting. *For information only unless stated otherwise.*

- i. YLCA – White Rose update; various emails re GDPR and training
- ii. Community funding funds available – emailed to Cllrs. Discuss and **resolve** any action
- iii. SDC – various emails – forwarded to Cllrs
- iv. Support for ex-servicemen – Information for circulation and publication
- v. SDC – reply re Kelkay proposal (to be discussed under planning)
- vi. Traffic Commissioner's office – reply re Dean Transport (to be discussed under planning)

091814. Action taken since last meeting. *For information only.*

- i. GDPR – privacy and contact notices prepared for acceptance
- ii. New clerk – G Kitchen accepted; payroll company and SDC contacted with details
- iii. Traffic Commissioner – letter sent re Dean transport
- iv. SDC – comments sent re Kelkay proposal

091815. Councillors' Forum:

- Councillors to raise any matters of concern or interest. No decisions can be taken on any matters raised

091816. Items for the next agenda:

- To take suggestions from councillors for inclusion on the next agenda

091817. To receive further comments from members of public. *Information only clerk to note comments*

091818. To confirm date, time and place of next meeting.

091819. Closure of meeting

Signed: *F M A Farman* Date: 27 August 2018. Locum Clerk and RFO to Heck Parish Council

On-going issues - decisions may be taken by council on any of the below items

- Operations on Pollington Airfield
- Flooding
- Traffic using Long Lane and state of Long Lane
- State of railway bridge