

# HECK PARISH COUNCIL

MINUTES OF HECK PARISH COUNCIL MEETING HELD ON TUESDAY 4 September 2018 at 19.00 in HECK PARISH ROOM

Chairman: Cllr L Watkinson-Teo

Clerk/RFO: Mrs G Kitchen, 6 Wood Lane, Thorpe Willoughby, Selby, YO8 9PT. Telephone :07835521826

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Present: Cllrs L Watkinson-Teo; C Bramley; J Lumb, J Wright, M Hiorns. Clerk – G Kitchen.  
NYCC Cllr J McCartney.

1 MOP

## 091801. Welcome

- The Chairman welcomed all present to the meeting

## 091802. Apologies

- Council received apologies and reasons for absence from D White and **resolved** to accept the reasons given

## 091803. Public Forum:

- Comments from electors on any agenda items – no electors present.

## 091804. Minutes of last meeting:

- Council **resolved** to accept as a true record. The chairman signed the accepted minutes

## 091805. Reports, for information only, from:

- Chairman -no report
- a) District Councillor – informed the council of a committee which will allow members of the public to attend and raise issues with their MP. The committee is to be named Selby & Ainsty MP Committee. The first meeting is 5/10/18 and questions for the committee must be pre-submitted 3 days before the meeting. There was a discussion regarding a Public Space Protection Order which can be introduced by SDC without the need for a court order, it needs to be renewed every 3 years. Brighton have used it to good effect. The council resolved to discuss fully when the DC circulates the full information. The councillor informed the council of the closure of Haddlesey Bridge 1/10-21/12/18.
- b) County Councillor – no report
- c) Police – Community messaging updates and notifications to be investigated by clerk
- d) Other representatives – no reports

## 091806. Planning:

1. Applications – no new applications
2. Decisions – Dean Transport – approved
3. Kelkay – approved but no notification received by the council. It was resolved that the clerk should contact The East Riding Council to express concern over the lack of notification.

4. Lorry Watch – action clerk to investigate
  - i. Updates – Council discussed property on Booty Lane and resolved that the clerk should contact SDC to raise concerns over the usage of the land.
  - ii. The state of the parish plot was discussed and it was resolved for the clerk to contact the tenant to request maintenance of the plot.

**091807. Clerk Handover**

- Done

**091808. General Data Protection Regulations (GDPR):**

- Council received report on latest requirements; discussed and **resolved** acceptance of Privacy and Contact notices

**091809. Litter Pick**

It was reported as being very successful with good publicity in the local press. The persistent problem with litter on Mill Balk Lane was discussed. More formal letters of complaint are needed from the public and it was resolved for the chairman to put a note to this effect on the website and also email Heck Residents. It was resolved for the clerk to contact Rivers and Canals authority to request a bin in the car park.

**091810. Heck Ladies Group:**

- The group have agreed to help with the weeding of the parish garden, although they do not want to take on full responsibility. It was resolved to fit a new external tap **Action Cllr Lumb to purchase and fit the new tap.**

**091811. Defibrillator training**

The equipment had been temporarily removed for a “near miss” but not used. It was reported that 10 members of the public attended the training.

**091812. RFO's report on closing balances; payments; preparation of accounts for audit**

a) Current balances

- 1 Community Account balance - £6,107.04; July 31<sup>st</sup> statement no. 161

b) Payments made since 3 July 2018: -

None made

Cheque no.

c) Payments to be made at this meeting

- |                                   |        |
|-----------------------------------|--------|
| i. £153.52 – Clerking-August      | 100345 |
| ii. £50.00 Defibrillator training | 100346 |
| iii. £38.40 Autela                | 100347 |
| iv. £76.60 HMRC                   | 100348 |
| v. £153.32 – Clerking September   | 100349 |

d). Payments received: -

- i. £24.00 – garden rent x 2

e) Any payment requests received since agenda preparation - none

f) Acceptance of report – Council **resolved** to accept the report and **make** the payments as listed above.

**091613. Correspondence received since last meeting. For information only unless stated otherwise.**

- i. YLCA – White Rose update; various emails re GDPR and training
- ii. Community funding funds available – emailed to Cllrs. Discuss and **resolve** any action
- iii. SDC – various emails – forwarded to Cllrs

- iv. Support for ex-servicemen – Information for circulation and publication
- v. SDC – reply re Kelkay proposal (to be discussed under planning)
- vi. Traffic Commissioner's office– reply re Dean Transport (to be discussed under planning)

**091814. Action taken since last meeting. For information only.**

- i. GDPR – privacy and contact notices prepared for acceptance. Action clerk to purchase a pay as you go phone as advised in best practice.
- ii. New clerk – G Kitchen accepted; payroll company and SDC contacted with details
- iii. Traffic Commissioner – letter sent re Dean transport
- iv. SDC – comments sent re Kelkay proposal

**091815. Councillors' Forum:**

- Community funding – resolved for clerk to investigate
- Allotment shed – concerns raised over state of shed and resolved that it needed to be demolished. Action clerk to request advice from SDC regarding Asbestos roof.
- It is unclear whether the planning decision regarding Brocklesby has been made. Action clerk to check whether this has been made, action clerk to write to SDC expressing concerns over contamination of water table.
- Dust monitors have been installed in Cllr's garden.
- Concerns were raised regarding missing minute book containing meeting notes from 2008 to 2017. – resolved for clerk to contact Andrew Crabbe to confirm when and to who the minute book was handed over.

**091816. Items for the next agenda:**

- None highlighted

**091817. Further comments from members of public - none present**

**091818. To confirm date, time and place of next meeting.**

Tuesday; 6<sup>th</sup> November 2018; 19:00; Heck Parish Room.

**091819. Closure of meeting – the meeting closed at 20:45**

Signed: 

Chairman Date: 9 JAN 2019

**Action points from the meeting**

- See minuted items.

