

# HECK PARISH COUNCIL

MINUTES OF HECK PARISH COUNCIL MEETING HELD ON TUESDAY 6 November 2018 at 19.00 in HECK PARISH ROOM

Chairman: Cllr L Watkinson-Teo

Clerk/RFO: Mrs G Kitchen, 6 Wood Lane, Thorpe Willoughby, Selby, YO8 9PT

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Present: Cllrs L Watkinson-Teo; C Bramley; J Lumb, J Wright, M Hiorns, Clerk/RFO – G Kitchen.  
NYCC Cllr J McCartney.

## 111801. Welcome

- The Chairman welcomed all present to the meeting.

## 111802. Apologies

- No apologies received

## 111803. Public Forum:

- To receive comments from electors on any agenda items. *Information only; clerk to take notes* . **No members of the public were present**

## 111804. Minutes of last meeting:

- the latest minutes hadn't been updated so action to sign at next meeting.

## 111805. To receive reports, for information only, from:

- a) District Councillor – no district councillor present
- b) County Councillor – the planning application for Mill Balk Quarry is due for discussion next Monday includes conditions that from 08.35 – 09.05 and 15.00-15.45 no vehicles will be leaving the quarry. No wagons will leave the quarry until 07.00 but they have requested loading to take place from 06.30. It was resolved that all councillors read the planning application documentation and pass to chairman for summary and passing on.

Resolved for clerk to write to SDC regarding Unit 1, Long Lane, Brocklesby Building products regarding the “illegal dumping” unknown waste leaking into the water table

- c) Police – items stolen from property in Great Heck – no reports received
- d) Other representatives – no other representatives present

## 111806. Planning:

1. Applications – to discuss and **resolve** comments on any applications received – see attached planning application. Resolved for all councillors to check the application 2018/1236/REM and send comments to clerk for observations
2. Decisions – to receive any decisions – no decisions received
3. Updates – to receive updates on any planning matters/issues of concern and **resolve** any necessary action

- i. Kelkay proposals. Action clerk to re-send letter to Chairman's list of contacts expressing concern over the proposals.
- ii. Dean Transport.
- iii. Brocklesby's application – action clerk to write to SDC regarding non-notification of decisions

**111809. Heck Ladies Group:**

- The Chairman reported that there is a meeting planned for 10/11/18 to plant bulbs. Christmas Carols around the tree on 23/12/18 at 5.00pm.

**111810. RFO's report on closing balances; payments; preparation of accounts for audit**

a) Current balances

- 1 Community Account balance - £7809.27; July 31<sup>st</sup> statement no. 163

b) Payments made since 4 September 2018: -

Cheque no.

None made

c) Payments to be made at this meeting

- i. £153.52 – Clerking-October 100350
- ii. £163.80 - ROSPA – Annual Play Area inspection 100351

d). Payments received: -

- i. £2223.98 – 2<sup>nd</sup> instalment Precept from Selby District Council

e) Any payment requests received since agenda preparation, the clerk reported that there are outstanding invoices for November salary and expenses but that there are insufficient cheques to cover these. Action clerk to re-check for new cheque book and report back to Chairman.

f) Acceptance of report – Council resolved to accept the report and to pay the cheques as indicated.

**g) Forms signed to change details to include the clerk – action clerk to send the documents to the bank.**

**111811. Correspondence received since last meeting. For information only unless stated otherwise.**

- i. SDC – various emails – forwarded to Cllrs. Includes information on an Armistice Concert, Pumpkin recycling, Chewing gum awareness, Christmas Ball invitation
- ii. SDC – warning of changes to Precept
- iii. Information regarding Tree liabilities – council to discuss and resolve any action required – the council resolved that no further action was needed
- iv. Invitation to meeting regarding planning – feedback from attendees. It was reported that there was no detail available due to changes in figures. A further meeting is scheduled to take place. Potential development on Pollington Airfield.

**111812. Action taken since last meeting. For information only.**

- i. Mobile phone purchased for use by clerk – the cost was £14.99 and the number was circulated.

**111813. Councillors' Forum:**

- Councillors to raise any matters of concern or interest. No decisions can be taken on any matters raised .
- The Parish Garden – concerns raised over current very poor state. The council resolved to request quotes for the work by Chairman to email residents of the village.
- The Parish Shed – action clerk to contact YLCA and SDC regarding demolition and removal of shed.

Cllr Hiorns tendered her resignation with effect from tonight. The chairman thanked the councillor for all her hard work and the council expressed its appreciation. The council resolved to accept the resignation.

Minute book – YLCA has confirmed that no further action can be taken as the previous clerk has stated that he has handed over all documents to the Parish Council. Action clerk to ascertain whether the minute books can be archived.

Missing equipment from AED. Discussion regarding whether to purchase new kit. Resolved to obtain quotes for the costs.

**111814.** Actions taken regarding lost minute book – see minute 11813

**111815. Clean Driver Scheme – clerk had circulated information regarding this. Action Chairman to draft letter.**

**111816. Budget – Action clerk to compile a draft budget and council to resolve at the next meeting**

**111817. Items for the next agenda:**

- To take suggestions from councillors for inclusion on the next agenda
- Budget
- Grit bins – who should distribute the grit
- Election

**111818. To receive further comments from members of public.** *Information only clerk to note comments – no members of the public were present*

**111819. To confirm date, time and place of next meeting. 8/1/19, 5/3/19, 7/5/19, 2/7/19, 3/9/19, 5/11/19**

**111820. Closure of meeting – the meeting closed at 20.50pm.**

*Handwritten signature*

*9 JAN 2019*