

## OFFICIAL NOTICE OF HECK PARISH COUNCIL MEETING

**15.09.15. An ordinary meeting of Heck Parish Council will be held at 7pm in Heck Parish Room**

**Clerk: Mrs FMA Farman. Three Greens. The Green. Gateforth. YO8 9LF**

**Telephone: 01757 228 325 E-mail: [parish.councilmaf@yahoo.com](mailto:parish.councilmaf@yahoo.com)**

**Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960.**

**Press and public may not speak when the council is in session.**

- Any elector (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council. These concerns and questions **must** be written and received by the Clerk **5 days before the meeting**.
- Listeners' comments will be taken at agenda item **091502**
- Comments on agenda items will be taken first with a time restriction of 15 minutes maximum.
- Listeners may also speak at agenda item **091512** at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors and visitors to sign the attendance book.

### **Agenda items**

#### **091501. Welcome**

- I. Chairman to welcome councillors and visitors to the meeting; remind visitors when comments may be made and that proceedings must not be interrupted when the council is in session.
- II. Presentation from Allen Creedy re biomass proposals from Stobart

#### **091502. Public Forum**

- To receive comments on agenda items and matters of community interest from electors present
- *For information only; clerk to note comments; no discussion between councillors and electors*

### **Start of council meeting**

#### **091503. Apologies**

- To receive councillors' apologies and reasons for absence; to **resolve** whether or not to accept the reasons

#### **091504. Minutes of previous meeting**

- i. Councillors to discuss and resolve whether or not to accept the minutes of 30 June as an accurate record
- ii. Chairman to sign minutes if accepted

#### **091505. Reports.**

- i. Chairman – activities since the previous meeting
- ii. County Councillor
- iii. District Councillor
- iv. Any other representatives – Police, Nuisance Committee etc

#### **091506. RFO's report on current balances and payments**

##### **a) Current balances**

- Community Account balance as at 28 August 2015 - £8,476.37

- Savings Account balance as at 28<sup>th</sup> August 2015 - £1,871.77 (as at previous meeting)
- b) Payments to be made
- £51.06 – Clerk’s pay for August; includes 13.00 for use of home as office
  - £44.32 – SDC charge for uncontested election; (Returning Officer £16.66; Clerical fee £26.66)
  - £51.06 – Clerk’s pay for September; includes 13.00 for use of home as office
  - Any other invoices received since agenda preparation
- c) Payments received since the last meeting
- £ 75.00 – SDC; payment for hire of Parish Room for election purposes
  - £5,722.35 – HMRC; tax refund
- d) Payments made since the last meeting
- £ 120.00 – External audit. (£20 VAT; actual cost £100.)
- e) Council to **resolve** whether or not to accept the report and payments

**091507. Garage removal and lease of land next to the parish room**

- Council to discuss current situation and **resolve** next action steps

**091508. Proposed wind turbine**

- Council to discuss latest information and **resolve** any necessary action

**091509. Co-option**

- Council to discuss need to co-opt a councillor and **resolve** co-option notice

**091510. Correspondence received since last meeting. *For information only unless otherwise stated***

- i. Planning – to discuss and agree observations on any applications received since agenda preparation
- ii. Planning – to receive any decisions
- iii. Prices from Bromax for waste bins
- iv. Area Committee meeting – this is to be held on Monday, 14 September at 6pm in Selby Civic Centre.
- v. Email received re grass cutting – discuss, **resolve** reply

**091511. Action taken since last meeting under clerk’s delegated powers**

- i. Agreement re street light repairs sent to Northern Powergrid
- ii. Arrangements made for play area inspection
- iii. Concerns re drone reported and acknowledged
- iv. Residents written to about the overhanging trees

**091512. a) Councillors’ Forum**

- To take any urgent points of community interest and/or concern from councillors and **resolve** any action

**b) Items for the next agenda**

- To take any points from councillors for inclusion on the next agenda

**091513. To receive any further comments on the meeting from electors present**

**091514. Date, time and place of next meeting**

**091515. Closure of meeting**

Signed. *F M A Farman* Clerk to Heck Parish Council Date: 7<sup>th</sup> September 2015