

HECK PARISH COUNCIL

MINUTES OF HECK ANNUAL PARISH COUNCIL MEETING HELD ON TUES 12th MAY 2015, 19.30, HECK PARISH ROOM

Chairman: Cllr J Lumb

Clerk/RFO: Mrs FMA Farman. Three Greens. The Green. Gateforth. YO8 9LF
Telephone: 01757 228 325. E-mail: parish.councilmaf@yahoo.com

Present: Cllrs C Bramley; M Hiorns; J Lumb; J Wright. Clerk – M Farman

051501. Election of Chairman.

- i. Councillors proposed and seconded Cllr J Lumb as chairman. Cllr Lumb accepted the proposal and was elected as chairman unanimously by show of hands
- ii. The chairman signed his acceptance of office.
- iii. The clerk witnessed and signed the chairman's acceptance of office
- iv. All councillors signed their acceptance of office; the clerk witnessed the signatures and signed the acceptances of office

051502. Election of Vice-chairman

- i. Councillors **resolved** not to elect a vice-chairman

051503. Welcome

- The chairman welcomed all present to the meeting

051504. Apologies

- No apologies, all members present

051505. Public Forum:

- No comments; no electors present

051506. Minutes of last meeting:

- Council **resolved** to accept the March minutes as a true record. The chairman signed the accepted minutes

051507. Committees:

- Council **decided** not to form any committees

051508. Representatives to outside bodies:

- Council **resolved** not to appoint any members to outside bodies: -

051509. To receive reports, for information only, from:

- a) District Councillor – the new councillor, Debbie White, sent her apologies
- b) County Councillor – report re incinerator received by email
- c) Police – no report; chairman reported contacting the police about seeing a suspicious van at 2 am
- d) Other representatives – no reports

051510. Parish Room outdoor area:

- The chairman reported that the garage had been cleared and the previous tenant may be interested in renting the walled land to the side of the parish room

051511. Long Lane Railway Bridge:

- The clerk reported that repairs to the bridge carriageway had been put on the list of work to be done in this financial year.
- A councillor reported that two lorries hit each other whilst crossing the bridge on the last Friday of the Easter holidays

051512. RFO's report on closing balances; payments; and preparation of accounts for audit

a) Current balances

- 1 Community Account balance as at 31 March 2015. £2,266.20
- 2 Savings Account balance as at 31 March 2014. £1,871.77 (includes 32p interest)

b) Audit

- i. The internal auditor reported that all was in order with the accounts and council procedures.
- ii. The books will be available for inspection by contacting the clerk.
- iii. The clerk to send the completed external audit form and requested information to the external auditor.

c) Payments made since 31st March meeting: -

- | | |
|---------------------------------|----------------------|
| i. £28.60 – HMRC – PAYE – clerk | Cheque no.
100217 |
|---------------------------------|----------------------|

d).Payments received: -

- i.£1,927.12 – 1st half of precept. Includes £56.05 support grant
- ii.£20.00 – Rents for two allotment gardens
- iii.£213.00 – Rent for parish field
- iv.£126.00 – Rent for Smith's garage

e).Payments to be made:

- | | |
|--|--------|
| i.£56.37 – Clerking – April – includes £13 home/office allowance | 100218 |
| ii.£63.00 – Payroll services | 100219 |
| iii.£820.94 – Insurance; increased because of trim trail | 100220 |
| iv.£32.98 – Clerk's expenses | 100221 |
| v.£ 56.37 – Clerking – May – includes £13 home/office allowance | 100222 |

f).Any payment requests received since agenda preparation

- i. Council resolved to proceed with the purchase of a steel cabinet. Clerk to check method of payment, report back to council and, if agreed, order a three shelf cabinet

s051513. Council resolved to accept the report and **make** the payments listed above

051514. Correspondence received since last meeting. *For information only unless stated otherwise.*

- i. Planning: - Application for retrospective change of use from previous agricultural extension of main agricultural building to the housing of greyhounds and the siting of a static caravan at Airfield Nurseries, Broach Lane has been refused
- ii. Involved: - AVS newsletter for circulation
- iii. Lightsource renewable Energy: - information re solar panels
- iv. SDC: - information re elections
- v. Solar panels: - information re solar panels on airfield
- vi. Steel cabinet: - information and prices
- vii. Waste bins: - information and prices

051515. Action taken since last meeting. *For information only.*

- i. Accounts prepared, internally audited and ready for external audit
- ii. Osgoldcross contacted re 'Speedwatch'
- iii. SDC contacted re height of storage and blocked drainage grates
- iv. Tenant of garage written to and asked to empty garage by the end of April

051516. Policies' review:

- Council reviewed Standing Orders and Financial regulations and **resolved** not to amend them.
- Council reviewed Data Protection Policy, Financial Control, Risk Assessment and **resolved** not to make any amendments

051517. Councillors' Forum:

- Councillors reported that the drains were still blocked
- The paving slabs will shortly be laid in the bus shelter

051518. Items for the next agenda:

- Defibrillator
- Waste/dog bin
- Demolition of garage and restoration of outside area

051519. To receive further comments from members of public. *Information only clerk to note comments*

051520. Date, time and place of meetings for 2015-2016.

- The first Tuesday in July; September; November; January; March. 19:00, Heck Parish Room

051521. Closure of meeting

- The meeting closed at 20:30

Action points from the meeting

- Chairman – check with Canal Trust re waste bin
- Clerk – contact Highways re accident on railway bridge
- Clerk – contact Highways re blocked drains
- Clerk – contact supplier of steel cabinets